

Minutes for the regular National Finance Committee meeting December 20, 2016.

Meeting convened at 8:41 PM (ET) a quorum being present, the Chair and Secretary being present.

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Attending: Ken Aaron, Ahmad Anderson, Nick Arena, Adriana Casenave, Nick Economidis, R. Paul Martin (Secretary), Tony Norman, Michael Novick (Chair), Cerene Roberts, also attending were Duane Bradley, KPFT General Manager, Jerry Paris, WPFW General Manager, Markisha Venzant, KPFT Business Manager and Director Nancy Sorden as an observer.  
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Agenda:

1. Call to Order
2. Roll Call
3. Agenda Approval (10 minutes)
4. KPFT FY2017 budget proposal (with General Manager Duane Bradley and General Manager Markisha Venzant)
  - A. Presentation (10 minutes)
  - B. Q & A (15 minutes)
  - C. Discussion and action items (20 minutes)
5. Minutes Approval (5 minutes)
6. Bequest issue from last PNB meeting (15 minutes)
7. National Office FY2017 budget proposal (with Efren and other national staff or management)
  - A. presentation (5 minutes)
  - B. Q & A (10 minutes)
  - C. Discussion and action items (15 minutes)
8. WPFW FY2017 budget proposal (with General Manager Jerry Paris and ?)
  - A. presentation (10 minutes)
  - B. Q&A (15 minutes)
  - C. Discussion and action items (20 minutes)
9. Adjournment 11:00 PM Eastern

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**Motion:** (Cerene Roberts) “To approve the agenda.” (Passed as amended without objection)

**Amendment:** (Ken Aaron) “Whereas it is beneficial to avoid end of term motions put up without adequate notice or time for members to evaluate and

whereas any motions that have merit and are worthy of support can certainly stand until the first meeting of the newly seated National Finance Committee

Therefore be it resolved that the National Finance Committee shall not consider or vote on any new business which has not already been initiated in NFC meetings held prior to Dec 20th 2016 until the seating of the newly seated PNB members in 2017 on the committee. The only

exceptions to this rule being this motion and any motions pertaining to approval or recommendations on business unit budgets.” (Motion ruled out of order by Chair)

The Committee discussed the motion.

**Point of Order:** (Cerene Roberts) “Motion is out of order.”

Chair rules the motion is out of order because the committee continues until the entire committee membership changes.

**Motion:** (R. Paul Martin) “Appeal the ruling of the Chair.” (Chair upheld 4 for, 4 against)

The Committee discussed the motion to appeal.

**Amendment:** (Cerene Roberts) “To put ‘KPFT FY2017 budget proposal’ immediately after ‘Agenda approval.’” (Passed without objection)

KPFT FY2017 budget proposal 9:09 PM (ET)

Presentation 9:09 PM (ET)

The KPFT General Manager said that the version of the KPFT draft FY17 budget proposal that the committee is considering has personnel lines which reflect changes made by the KPFT local Finance Committee with which the Business Manager and he disagree. He noted that the KPFT LSB approved KPFT draft FY17 budget proposal. He said that KPFT needs a Program Director.

The KPFT Business Manager asked if there were any questions. In response to a question she said that she did not think that the actuals for 2016, were incorporated in the draft budget proposal, but that she did not think that they would significantly change from what is in the budget.

There was a discussion regarding which version of the KPFT draft FY17 budget proposal to address. The KPFT Business Manager said that the only difference between the proposals is that one includes a line for a Program Director. The KPFT General Manager said that if the budget without the Program Director is passed then KPFT Management will work around that.

Questions 9:27 PM (ET)

The Committee discussed the KPFT draft FY17 budget proposal.

The KPFT Director said that KPFT is behind in paying its Central Services fees, and the KPFT LSB had voted to not hire a Program Director until they could make a balanced budget. She said that KPFT had started their Fall on-air fund raiser early. The KPFT General Manager said that the station was about \$60,000 in arrears with Central Services payments to the National Office, but that it had paid Central Services this past month; he said that the station is paid up with

regard to Pacifica Radio Archives Central Services payments. The KPFT Director said that KPFT is about \$83,000 in arrears on Central Services payments. The KPFT General Manager said he would talk to the National Office to determine the amount in arrears.

Discussion and action items 9:36 PM (ET)

The Committee continued discussing the KPFT draft FY17 budget proposal. Whether or not a Program Director line should be in the budget was discussed. The KPFT Business Manager said that in one version of the budget all Paid Staff and Management take a 10% cut.

**Motion:** (Adriana Casenave) “To recommend the approval to the PNB of the KPFT FY17 budget proposal version 4 with the correction of replacing column AJ, the November 2016 revenue, with actuals.” (Passed 4 for, 0 against, 5 abstentions)

The Committee discussed the motion.

**Motion:** (Ken Aaron) “To extend the time for this item by five minutes.” (Passed without objection) 10:02 PM (ET)

**Amendment:** (Ken Aaron) “A Program Director position shall be added to the personal costs in the budget.” (Fails 3 for, 4 against, 2 abstentions)

The committee discussed the amendment.

**Motion:** (Adriana Casenave) “To extend the time for this item by five minutes.” (Passed without objection) 10:07 PM (ET)

The committee continued discussing the amendment.

Minutes Approval 2224

**Motion:** (R. Paul Martin) “To approve the minutes of the October 18, 2016, meeting.” (Passed 5 for, 0 against, 4 abstentions)

Bequest issue from last PNB meeting 10:27 PM (ET)

The Chair ruled that this was an executive session item.

**Point of Order:** (Cerene Roberts) “It is not an executive session item.”

**Motion:** (Adriana Casenave) “To move this item to an executive session meeting.”

**Amendment:** (Cerene Roberts) “To hold an executive session meeting at 10:45 PM (ET) on December 27, 2016.” (Replaced by substitute amendment)

**Amendment:** (Ken Aaron) “To move to closed session at the first 2017, meeting after the new NFC has been seated.” (Passed 5 for, 3 against, 1 abstention)

**Motion as Main motion:** (Ken Aaron) “To move to closed session at the first 2017, meeting after the new NFC has been seated.” (Passed 4 for, 3 against, 1 abstention)

NATIONAL OFFICE FY2017 budget proposal 10:42 PM (ET)

The Chair noted that the Pacifica National Office Financial Planning and Analysis Manager was waiting to find out what the SCA/Central Services determinations would be and no one was on the call from the National Office; the Chair proposed that the committee skip this item. There was no objection to skipping the item.

WPFW FY2017 budget proposal 10:42 PM (ET)

The WPFW Treasurer said that the WPFW draft FY17 budget being presented to the committee at this meeting is, with the exceptions of reductions in expenses, salaries and rent, the same as the proposal presented in September. At that time the draft FY17 budget was in the format that the former WPFW Business Manager had used. They have since put the draft FY17 budget proposal in the format that the National Office wants used. They have included the actuals from October and November that the National Office had provided, they have included reductions in salaries which were the result of negotiations with the Union, which amount to a 20% reduction in hours for all Staff. They have also included a reduction in office rent expenses of \$4,000 a month which will be deferred for the November 2016, through October 2017, rent which is still being negotiated with their landlord. He said that WPFW is struggling hand to mouth. They are keeping the transmitter going and they expect the repairs to the transmitter to be cost effective. The draft FY17 budget was approved by the WPFW LSB in September and changes that have been made since then are included in this version.

The WPFW General Manager said that WPFW already has very small Staff, The Union has agreed to reduce Staff hours by 20% going from 40 hours/week to 32 hours/week; they are negotiating with the landlord and utilities to make payment plans.

He said that a lot of sacrifices are being made. He said that there was a promotion at WPFW and the person is still being paid the same salary as the old job, the Program Director has been the interim Program Director for years and that creates tension. He said that he's functioning as the General Manager without an Operations Director, they only have a contractor for a Chief Engineer and that he does some of that work. He said that he found that he was not being properly paid, but he will not accept any compensation for the past error. He said that WPFW is doing what they can to make everything as efficient as possible. He said that they found a problem with their antenna and transmitter which had to be repaired. He said that they stopped a \$50,000 expense, and reduced it to under \$20,000 or \$10,000 for the repair. He said that WPFW had been operating at low power for years. The station came back up to full power and then had the antenna problem that brought them to low power again. He said that due to the low power they have lost a lot of audience, but they are recovering. He said that they have been at low power

for about three weeks, and they hope to be at full power before the new year. He said that they are still looking to reduce staff further.

Q&A 10:51 PM (ET)

**Motion:** (Tony Norman) “To extend the time for the meeting to 11:15 PM (ET).” (Passed without objection) 10:52 PM (ET)

**Previous Notice:** (Cerene Roberts) To bring a motion rescind the motion passed regarding a bequest, ‘To move to closed session at the first 2017, meeting after the new NFC has been seated.’

The committee discussed the WPFW draft FY17 budget proposal. There was a discussion about the actuals which are now included in the budget proposal; the WPFW Treasurer said he would clarify the numbers with the Pacifica National Office Financial Planning and Analysis Manager. The Chair noted that personnel costs are not much lower than in FY16. The WPFW Treasurer said that there were raises mandated by the Union contract, but WPFW Management is looking to further reduce those expenses. A member noted that the WPFW draft FY17 budget had only been sent to the committee in the afternoon before this meeting.

**Motion:** (Roberts) “To extend the time for the meeting by five minutes.” (Fails 3 for, 6 against)

Adjourned 11:20 PM (ET)

Submitted by R. Paul Martin, Secretary.